

VOLUNTEER ROLE DESCRIPTION

Section 1

DIVISION: Place and Communities
SECTION: Place and Wellbeing
POST TITLE: Health and Wellbeing Assistant
RESPONSIBLE TO: Health and Wellbeing Officer
LOCATION: Any location within Ashfield District

Section 2

OVERALL ROLE PURPOSE

To assist in the delivery of programme sessions.

Section 3

KEY TASKS AND RESPONSIBILITIES

1. To assist the session/ programme lead with the delivery of health and wellbeing sessions or programmes.
2. To act as an advocate for health and wellbeing, assisting with promotion of the programmes where relevant.
3. To offer feedback on the organisation and degree of success.
4. To inform the Place and Wellbeing Team in advance of any sessions that cannot be attended.
5. To adhere to the organisation's Volunteer Policy, Child Protection Policy and Equal Opportunities Policy.

Draft Prepared by:
Approved by:

D Holmes
C Hallam

Post Holder:
Date:

18 September 2018