



Ashfield

DISTRICT COUNCIL

PART A – BUSINESS RATES: COMMENCEMENT OF OCCUPATION

Company Name or Name(s) of persons Trading and Trading Name:	
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Address of property:	
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If Limited Company –states address of registered office and company registration number OR If not a Limited Company – name and address of owner or agent if different from above:	
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Date commenced trading from the address:	DAY	MONTH	YEAR	

Date placed stock / goods on premises:	DAY	MONTH	YEAR	

PART B – Please complete this section ONLY if you are renting the property

Date tenancy commenced	DAY	MONTH	YEAR	

Name and address of landlord / Agent:		Tel No:
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PART C – Please complete this section ONLY if you own the property

Date of ownership	DAY	MONTH	YEAR	

Name and address of solicitor:		Tel No:
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PART D – Use of the property

Please describe what service is provided by occupation of the property (eg: Retails – butcher, Manufacturer – electrical parts etc)	
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Is any part of the commercial premises used domestically?	All Business <input type="checkbox"/>	Part Business <input type="checkbox"/>
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Is this your only business premises within England	YES / NO
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PART E – Method of payment

Payment is by 10 or 12 monthly instalments, on the 1 st , 10 th or 20 th , please tick the method you prefer.	Direct Debit	Bank / Online
	10 payments <input type="checkbox"/>	10 payments <input type="checkbox"/>
	12 payments <input type="checkbox"/>	12 payments <input type="checkbox"/>
	1 st , 10 th , 20 th	1 st , 10 th , 20 th

PART F – DECLARATION

I declare that to the best of my knowledge and belief, the particulars shown above are true, accurate and complete. I will inform you within 21 days if my circumstances change.

Name:		Date:	
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Signature:		Telephone No:	
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Capacity in which signed		Email Address:	
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