

# Government Community Recovery Grant and Council Tax Discount Schemes

If you have been affected by the recent floods you can apply for a £500 recovery grant and Council Tax discount to help with immediate needs by completing this form.

Grant for residential properties:

* The grant is £500 and paid direct to the household
* Households are eligible where flood water has entered the property, or their residence is considered unliveable for a period greater than 48 hours due to flooding.
* The grant does not apply to empty homes, second homes or student accommodation.

# Council Tax Discount Scheme

If flood water has entered the habitable areas of your home or flood water did not enter into the habitable areas, but the residence was otherwise considered unliveableas a result of the recent floods for a period of greater than 48 hours, you will receive a discount on your Council Tax for a minimum of three months – this means you do not have to pay Council Tax during this period.

After three months, if you moved out and have not been able to return home, you may not have to pay Council Tax until you move back. If you are not able to move back into your home after three months, please tell us so that this discount may be extended.

You may also be able to claim a discount on any Council Tax that you are paying on a second or rented property that you are living in temporarily as a result of not being able to live in your home.

Second homes or empty homes at the time of the flood will not be eligible.

## What you should expect from us

Once submitted, we will contact you to arrange a visit to inspect the flooded property.

We will then determine whether you are eligible for the grant payment and Council Tax discount(s). If successful, payment will be made to the bank account details provided on this form as soon as possible and you will receive a new Council Tax bill(s).

This form allows you to apply for the Community Recovery Grant and Council Tax Discount  
  
This relates to residential properties. Only one claim is allowed per property. Procedures are in place to prevent fraudulent claims being made.

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| --- | --- | --- |
| Q1 | Full Names |  |
| Q2 | Address of property flooded |  |
| Q3 | Do you rent the flooded property? | Yes/No  Yes – Go to Q4  No – Go to Q5 |
| Q4 | Please give the name and address of the landlord |  |
| Q5 | Have you moved out of the property due to flooding? | Yes – Go to Q6  No – Go to Q10 |
| Q6 | Date moved out |  |
| Q7 | Current Address (if you have temporarily moved out of your property) |  |
| Q8 | Have you moved here with the current occupiers of this property? | Yes – Go to Q10  No – Go to Q9 |
| Q9 | Are you renting the property you have moved into temporarily? | Yes/No |
| Q10 | Contact Telephone Number |  |
| Q11 | Email Address |  |
| Q12 | Has flood water entered into the habitable areas of the property; **or**  Flood water did not enter into the habitable areas, but you consider the property to be otherwise unliveable due to the flood  Please note instances where properties might be considered unliveable include:   * Where access to the property is severely restricted (e.g. upper floor flats with no access); * Key services such as sewerage, draining, and electricity are severely affected; * The adverse weather has resulted in other significant damage to the property such that it would be or would have been advisable for residents to vacate the premises for any period of time, regardless of whether they do vacate or not; * Flooded gardens or garages only will not usually render a property eligible | Yes/No –  if No please give further details about why the property was unliveable and how long the property was unliveable for |
| Q13 | Council Tax Account Reference (if known)  Please leave this field blank if you cannot currently access your Council Tax Account Reference |  |

Please provide your bank details for us to process your grant claim

|  |  |
| --- | --- |
| Bank Account Name (the person(s) named on this account) |  |
| Bank Account Sort Code |  |
| Bank Account Number |  |

Declaration

I confirm this is a true declaration and I have suffered as a result of the October 2023 flood to my property. I understand that any person caught fraudulently claiming the grant or Council Tax discount by completing this form will face prosecution and any funding issued will be recovered.



|  |  |
| --- | --- |
| Customer Signature | Date |

## Data Protection Privacy Notice

**The data collected in this form is used only for its intended purpose, or in pursuance of any other legitimate interest held by the Council, and is held in accordance with the Council’s retention policy. Your personal information may also be processed to facilitate the provision of services in respect of any of the Council's activities or for the prevention and detection of crime and fraud. Under the General Data Protection Regulation 2016 & Data Protection Act 2018, Ashfield District Council is the Data Controller for the information you have given us. View our full Privacy Notice at:** https://www.ashfield.gov.uk/your-council/legal-information-public-data/privacy-notice/

I confirm I have read the above statement and privacy notice and agree to the terms and conditions



If form was completed on a visit, Visiting Officer signature

|  |  |
| --- | --- |
| Visiting Officer Signature | Date |