

# ASSETS OF COMMUNITY VALUE

# NOMINATION FORM

Section 1. About the property to be nominated

### Guidance for completion of Section 1

Please state all the information you have on (1) the names of the current occupants of the land (this may not be the same as the property owner); and (ii) the names and current or last known addresses of all those holding a freehold or leasehold estate in the land. Please include up to date Land Registry Official Copies and plan if the property is registered at H. M. Land Registry

|  |  |
| --- | --- |
| Name of nominated property: |  |
| Address of nominated property: |  |
| Postcode: |  |
| Type of property: (e.g. Pub, school, village hall, car park) |  |
| Are any of the buildings on the land used for residential purposes, whether temporary or permanent? |  |
| Property owners name(s): |  |
| Address: |  |
| Postcode: |  |
| Current occupier name(s) (if known): |  |
| Current leaseholders name(s) (if known): |  |

Section 2. About your community organisation

### Guidance for completion of Section 2

It is important that you state which organisation type you are as only those shown below are currently eligible to nominate.

Any nomination received from any other body will not be accepted.

If your organisation is an unincorporated body, it is only eligible to nominate if it does not distribute any surplus it makes to its members and has 21 or more members who are registered to vote in the Ashfield areas. You will need to provide evidence of this by completing a list of 21 member’s names and addresses, in the section below, which we will check against our electoral role together with details of how any surplus your group makes is distributed (please include Articles of Association).

Contact details: the name provided above must be the same as the person signing the declaration overleaf. Ideally this will be a member of the management team (Chairperson, Secretary or Treasurer).

|  |  |
| --- | --- |
| Name of organisation: |  |

Organisation type (You must tick **one** of the 7 options below to be eligible):

|  |  |
| --- | --- |
| A parish council |  |
| A body designated as neighbourhood forum pursuant to section 61F Town and Country Planning Act 1990 |  |
| An industrial and provident society (being a body registered or deemed to be registered under the Industrial and Provident Societies Act 1965)which meets one of the conditions in section 1 of the 1965 Act) which does not distribute any surplus it makes to its members |  |
|  | Registered number: |
| A charity  include charity registration number |  |
|  | Charity registration number: |
| An unincorporated body with at least 21 individual members which does not distribute any surplus to its members |  |
| A community interest company which satisfies the requirements of Part 2 of the Companies (Audit, Investigations and Community Enterprise) Act 2004 |  |
| A company limited by guarantee which does not distribute any surplus to its members |  |
|  | Registered number: |

### Unincorporated Bodies

|  |  |
| --- | --- |
| If your organisation is an unincorporated body how many members do you have? |  |

You will need to provide a list of no less than 21 members who are registered to vote in the Ashfield area.

### Unincorporated bodies, companies limited by guarantee and industrial and provident societies:

If your organisation is an unincorporated body, company limited by guarantee or an industrial and provident society do you have any surplus funds?

|  |  |  |  |
| --- | --- | --- | --- |
| Yes: |  | No: |  |

If you answered **no** to the above question please sign the declaration.

### Declaration

I confirm that to the best of my knowledge there are no surplus funds which are distributed within our organisation.

|  |  |
| --- | --- |
| Signed |  |
| Date |  |
| Name |  |
| Title |  |

If you do have surplus funds please explain how the surplus funds are distributed within your organisation?

|  |
| --- |
|  |

### Contact Details

Your organisation’s contact details:

|  |  |
| --- | --- |
| Full Name: |  |
| Position in organisation: |  |

List of no less than 21 members (first names and surnames) and full address (including postcode) who appear on the electoral roll within the local authority, or a neighbouring local authority.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| No. | Full name  please print clearly | Full address including postcode | Are you registered to vote within the local authority, or a neighbouring authority? | Signature |
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Section 3. Supporting information for the nomination

### Guidance for completion of Section 3

In this section you need to set out why you believe the property currently furthers or has recently furthered the social interests and social wellbeing of the local community and why it is realistic to think that it could do in the future.

A building or land is deemed to be of community value if, in the opinion of the Council:

the current main use of the building or land furthers the social interests or social wellbeing of the local community; and

it is realistic to think that there can continue to be a main use of the building or land which will further the social interests or social wellbeing of the local community although not necessarily in the same way;

or

the main use of the building or land in the recent past furthered the social interests of the social wellbeing of the local community; and

it is realistic to think that within five years the building or land can be brought back in use which furthers the social interests or social wellbeing of the local community, whether or not in the same way as before.

Social Interests include (a) cultural interests (b) recreational interests and (c) sporting interests.

**Please note, any information entered in this section only may be copied and passed to the owner of the property you are nominating.**

Section 88 Localism Act 2011 states that land is of community value if in the opinion of the Authority:

* 1. An actual current use of the building or other land that is not an ancillary use furthers the social wellbeing or social interests of the local community; and
  2. It is realistic to think that there can continue to be a “non ancillary” use of the building or other land which will further (whether or not in the same way) the social wellbeing or social interests of the local community.

or

There is a time in the recent past when an actual use of the building or other land that was not an ancillary use furthered the social wellbeing or interests of the local community; and

It is realistic to think that there is a time in the next 5 years when there could be non-ancillary use of the building or other land that would further (whether or not in the same way as before) the social wellbeing or interests of the local community.

|  |
| --- |
| Why does your organisation feel the property is an asset of community value?  What area of social interests does the nominated land further? For example, cultural, recreational, sporting or other. Please provide as much information as possible since the Council can only consider the information you provide and cannot do its own research. |
|  |

Please use additional sheets of paper if necessary and clearly mark as

“Supporting information for the nomination”.

Section 4. Boundary of the nominated property

### Guidance for completion of Section 4:

The Authority will need to know the extent of the property you are nominating.

It should be noted that any area which is in the ownership of a statutory undertaker cannot be listed.

**Please attach an up to date copy of the Land Registry Official Copies and title plan.**

|  |
| --- |
| Which parts of the land and/or buildings are you nominating to be included as an Asset of Community Value? Please provide a plan/map indicating clearly which areas are included in the nomination. |
|  |

Section 5. Attachment Checklist

**Have you included:**

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| --- | --- |
| Copy of group constitution (if you are a constituted group) |  |
| Name and addresses of not less than 21 members registered to vote in the nomination area  (This is necessary if your organisation is an unincorporated body) |  |
| Details of how any surplus funds are distributed  (This is necessary if your organisation is an unincorporated community body or company limited by guarantee or an industrial and provident society) |  |
| Copy of up to date the Land Registry Official Copies |  |
| Site map or plan indicating the land you are wishing to nominate shown edged red |  |
| Any other relevant information |  |

Section 6. Declaration

I can confirm that to the best of my knowledge the information contained in this nomination form is complete and accurate.

|  |  |
| --- | --- |
| Signed: |  |
| Name: |  |
| Date: |  |
| Position in organisation: |  |