**Cleaning Service Standard – Flats above shops**

This document sets out the specification for cleaning in the block in which you live.

## Internal Communal Cleaning (where applicable)

* General sweep of communal areas.
* Sanitise and removal of rubbish.
* Sweep and mopping of floors and stairs.
* Remove cobwebs in all communal areas.
* Disinfect area.
* Cleaning to all fixtures and fittings including door frames/staircase handrail/railings and lights fittings.

**Window Cleaning**

* Cleaning every 2 months (January, March, May, July, September, November) of communal windows and frames, doors and panels only, both internally and externally.

If you feel the above standards have not been delivered or have any comments on our service, please contact our Housing Management Department at: -

* Email: Tenancy@ashfield.gov.uk
* Telephone: 01623 450000.

Flats above shops include: -

* Broomhill Road, Hucknall
* Central Avenue, Kirkby
* Leamington Hall Buildings, Sutton
* Western Avenue, Kirkby